



Oakwood Primary Academy



Chief Executive Officer – Mrs A Nettleship

Senior Head of School: Mr Paul Arnold
Assistant Head of School: Mrs Jodie Chubb
Oakwood Primary Academy
Pendeen Crescent, Southway, Plymouth, Devon PL6 6QJ

☎ (01752) 775478 Fax: (01752) 779321
e-mail: oakwood.office@discoverymat.co.uk
www.discoverymat.co.uk

Monday 9th September 2024

RE: Friday afternoon provision

Dear Parents and Carers,

As many of you will be aware, here at Oakwood Primary we offer childcare on a Friday afternoon for the children of those parents that either both work on a Friday afternoon or are in full time education.

If you feel that this would include you, please pop into the office and we can let you know what evidence you need to produce so that we can include your child on the Friday afternoon childcare list.

Going forward, from this week, we are asking that you book the Friday afternoon childcare place for your child/children using your parent pay account. This way we can plan and resource the afternoon effectively.

Thank you for your support, and if you have any questions or queries please feel free to pop into school so we can help you.

Paul Arnold
Senior Head of School