



Oakwood Primary Academy

Chief Executive Officer – Mrs A Nettleship



Head of School: Ms Katie Hammond
Assistant Head of School: Mrs Jodie Chubb
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Thursday 14th December 2023

Dear Parents and Carers,

Spring Term Parent Evenings: Tuesday 9th and Wednesday 10th January 2024

You are invited to attend one of our Parent Consultation Evenings on the above dates. This is an important evening and provides you with the opportunity to speak with your child's teacher(s) and discuss how your child has settled into the new school year. These meetings will take place in school.

If you are unable to attend school on one of these evenings, please contact your child's class teacher to arrange an alternative appointment.

The school has an online appointment booking system. This allows you to choose your own appointment times with teachers and you will also receive an email confirming your appointment(s) together with the times allotted. Please book early to avoid disappointment. Appointment bookings will be open from 8.00am on Monday 3rd January 2024 and will close at 12pm on Monday 8th January. You will receive an email when the booking window goes live.

If you have more than one child in school, they will all appear. You will then be able to see all the teachers for your children and make multiple appointments. Please avoid concurrent appointments as this does not allow for movement between appointments.

Should you wish to make any changes after this date, please contact the School Office.

Kind regards,

Katie Hammond
Head of School